



Food Programs Associate, Saskatoon – Full Time (35 hours per week)

Ronald McDonald House Saskatchewan is a provincial organization that promotes Family Centered Care and provides accommodation and support to families of sick children while they are receiving medical treatment at a local hospital. For more information on our mission and programs, please visit www.ronaldmcdonaldhousesk.ca

The Food Programs Associate reports to the Food Programs Manager and is responsible for the effective delivery of all food programs at Ronald McDonald House SK contributing to the comfort and nutritional needs of guest families.

Key Responsibilities Include:

- In collaboration with Food Programs Team, implement all Ronald McDonald House SK Food Programs - including but not limited to: Home for Dinner, lunch programs (including delivery to hospital and other healthcare partners), breakfast programs, baking programs, community pantry, coffee and baking station, special celebrations
- Connect with guest families, creating a welcoming and comfortable environment
- Collaborate with Food Programs Manager to create menu plans
- Ensure a clean and well-stocked kitchen and pantry
- Uphold high standards of volunteer stewardship, ensuring excellent preparation, direction and appreciation of volunteers
- Support and steward volunteer cooking and baking groups
- Participate in Volunteer Appreciation and Training events
- Uphold our commitment to reconciliation, equity, diversity and inclusion
- Support other Ronald McDonald House SK Teams as required

Job Requirements Include:

- Excellent communication and teamwork skills
- Minimum of 3 years' work experience, preferably in the food service industry
- Strong knowledge of basic cooking and nutrition
- Basic computer skills
- Strong organization and prioritization skills
- Warm and approachable with the ability to develop trust quickly
- A commitment to confidentiality
- Valid Food Safety Certification
- Valid driver's license
- Able to pass a Police Record Check
- Able to lift a minimum of 30 pounds

Work Hours:

- 35 hours/week
- Monday – Friday, 6am – 2pm
- Will include some weekends and statutory holidays

Salary Range: \$18.68 - \$29.62

Application Process: If interested, please forward your letter of application and resume to Kim Gilbert, Director of Human Resources at kgilbert@ronalddmcdonaldhousesk.ca **no later noon on, Wednesday, April 15th.** *Only applicants selected for an interview will be contacted.*